

Parents Handbook

2026-2027



Cobb Jewish Preschool
4450 Lower Roswell Rd.
Marietta, GA 30068
office@cobbjp.org
cjpreschool.org

Dear Families,

Welcome to the Cobb Jewish Preschool Family! We are delighted that you have selected our program for your child.

CJP is an intimate Jewish preschool. Our goal is to provide your child with a warm and nurturing environment where they will discover the joys of learning. Your child will become acquainted with formal education, preparing them for the transition into Kindergarten.

We see each child as a unique and precious gift entrusted to our care. This idea is what governs our school's educational approach. We place a special emphasis on each child and on encouraging and supporting their innate inquisitiveness and thirst for knowledge. We are devoted to helping your child learn socialization skills, build self-confidence, and teach the preliminary skills to independently explore and experience the world around them.

At CJP, your child will be offered a comprehensive secular curriculum including reading readiness, number concepts, science, and social studies. In addition, your child will be exposed to a rich and meaningful Judaic program consisting of Jewish holidays, traditions, and the Hebrew alphabet and language. All the above is taught through interactive learning of experiences: music, art, and creative play.

We employ highly qualified and experienced teachers who are trained in early childhood education. Our teachers participate in a continuous program of staff development education for professional growth to remain aware of the ever-changing needs of today's children and to the findings of current research.

Our school is a place where parents and the entire family play an integral role in the education process. Through holiday celebrations, social events, and educational discoveries, your family will become a significant part of our school community.

Looking forward to a wonderful year,

MUSHKIE SHEMTOV

1. OUR PHILOSOPHY: Cobb Jewish Preschool is a new and premier Jewish preschool in East Cobb, Georgia. CJP unites children, teachers, family, and community in a positive and constructive early childhood experience. Our Jewish values drive the curriculum, environment, and school culture for an unparalleled preschool experience. We model and encourage kindness, respect, compassion, confidence, and responsibility.

Judaism teaches that the formative years of a child are vitally important. A child is viewed as a seed that we nurture with the utmost care, since the seed's every experience will shape and color the quality of its matured self. Judaism also underscores the uniqueness of every child with the axiom "chanoch l'naar al pi darko," teaching us to work with children according to their paths. We recognize that each child has their unique needs, interests, and passions. We don't only acknowledge that, we celebrate it.

Our children are viewed as collaborators: they are competent, curious, inquisitive, unique, and creative. Cobb Jewish Preschool believes in an experiential and intentional approach to teaching and learning. This approach fosters children's intellectual development as they are encouraged to explore their environment and express themselves through words, movement, art, and play. We promote an environment where children can develop critical thinking and problem-solving skills for a successful and meaningful life.

2. COMMUNICATION

SCHOOL APP: For communication to be more seamless, we will be using the app Brightwheel to update parents. You will be updated daily on whether your child napped and for how long. Teachers will also post pictures of your child at the end of the day. You will be able to message your child's teacher directly through the app. Teachers will respond as soon as they can. Please give teachers a grace period of 24 hours.

MUSHKIE: Parents can call the school or email the director (mushkie@cobbjp.org) with any concerns they might have. Either a phone conference or a meeting will be arranged. If you cannot reach the school office during school hours (770-565-4412), you may call Mushkie on her cell phone (646-462-1839) for very urgent matters.

THERAPY: Parents are asked to notify the director of any therapies their child receives. This directly benefits the teachers and your child, letting the teachers be aware of your child's needs. If the therapy is going to take place during preschool hours in the preschool, we must have their DECAL background check on file in the office BEFORE the therapist can work with your child. Please let Mushkie know the therapist's name and their email address, and we will set it up for you.

CHANGES: We appreciate knowing of any changes taking place in your child's environment. The birth of a baby, a change of babysitter, or a family crisis can greatly affect your child's behavior in school. The more informed we are, the more we can do to offer extra support and understanding to your child during unusually stressful times.

PARENT-TEACHER COMMUNICATION: Parent Orientation Night is TBD. Teachers will give a general overview of the curriculum planned for the year. After the presentation, you may take a moment to talk to the teachers about your child.

In addition, we have one Parent Teacher Conference during the year. The date is to be determined. Both parents are encouraged to attend the conference. It is an opportunity to discuss the uniqueness of your child as well as to receive an in-depth view of your child's progress.

CONFIDENTIALITY: Cobb Jewish Preschool is committed to the privacy of our students, their families, and our staff while ensuring that they have access to the best preschool experience possible. We aim to ensure that all parents and teachers can share information in confidence, and that it will be used to enhance the development and well-being of the children. Information is shared only on a need-to-know basis with appropriate staff, consultants, and other professionals.

3. CLASSROOM MANAGEMENT AND CHILDREN'S BEHAVIOR

SELF-CONTROL: Our goal in classroom management is to help the child become self-disciplined. We view this as an integral part of educating young children. Children are learning behavioral skills, just as they are learning cognitive skills.

We believe that most of the common discipline problems with young children can be avoided by properly structuring the environment and the activities. Realistic expectations and age-appropriate limits are crucial to promoting appropriate behavior.

Our approach to conflict resolution fosters respect, fairness, and self-esteem. Redirection, guiding a child to a different activity and/or area, is a key tool in guiding young children. The younger the child, the more important redirection is. Incorporating logical consequences, particularly as children get older, especially with groups, helps a child internalize responsibility.

Under no circumstances are abusive, neglectful, corporal, humiliating, or frightening punishments implemented. No child shall be physically restrained unless it is necessary to protect the safety and health of the child or others.

BITING: There are many reasons toddlers may bite: teething, to express feelings that they cannot yet express with words, frustration, excitement over a happy moment. While it unfortunately can happen in a school setting, we do our best to provide an environment where minimal biting occurs.

Each situation is handled with sensitivity and discretion on a case-by-case basis. If your child is bitten or bites someone at school, a biting report will be completed and sent home in your child's book bag. We do not disclose the name of the child who did the biting, nor who was bitten, to other families. An appropriate action plan will be created to deal with any ongoing biting. In the most extreme situations, a child's enrollment can be suspended or terminated.

EXCLUSION FROM PRESCHOOL: There are very rare occasions when CJP cannot support the needs of a child or a family. If, after every effort is made by CJP staff and the child's parents, the child's behavior puts the emotional and physical safety and well-being of other students at risk, Cobb Jewish Preschool reserves the right to remove the child from the program.

MANDATED REPORTER: Reporting Suspected Child Abuse or Neglect: By state law, school administrators, teachers, psychologists, social workers, and service organization personnel are "mandated reporters" and must report suspected child abuse or neglect to the Department of Family and Child Services (DFCS) or the local police department immediately.

4. CHILDREN'S FORMS, FILES, AND RECORDS

DEVELOPMENTAL RECORDS: These include observations of children in the school setting, samples of the child's work, summary developmental reports, and records of achievement. They are usually kept in the classroom and can be accessed and contributed to by staff, the child, and the child's parents.

PERSONAL FILES: These include registration and admission forms, signed consents, and correspondence concerning the child or family, reports or minutes from meetings concerning the child from other agencies, an ongoing record of relevant contact with parents, and observations by staff on any confidential matter involving the child, such as developmental concerns or child custody matters. These confidential records are stored in a lockable file or cabinet and are kept secure in the office. Parents have access to the files and records of their children, but do not have access to information about any other child. Staff will not discuss personal information given by parents with other staff members or other parents, except where it affects planning for the child's needs.

EMERGENCY MEDICAL INFORMATION AND EMERGENCY CONTACTS: Parents are asked to complete a new Emergency Medical Information and Emergency Contact Form each school year and when any contact information changes, such as phone numbers, address, allergies, prescribed medications, medical needs, and emergency contact information.

MEDICAL FORMS: Your child's health and safety are important to us. No child will be permitted to begin school without their medical forms, including IMMUNIZATION, MEDICAL EMERGENCY AUTHORIZATION, and the PARENTAL AGREEMENT in their child's files. This will allow the director to make any necessary and immediate decisions about the emergency care for your child in your absence.

IMMUNIZATION RECORDS: All children must have an immunization record with a current expiration date. Failure to provide an up-to-date immunization record for your child will result in suspension from school.

Approved immunization records must contain your child's name, birth date, name, address, and phone number of a Physician or Health Department, "Certified By" signature, date of issue, and the dates (month, date, and year) in the vaccine history that the immunizations were administered. In addition, those students under the age of four must have a valid date of expiration, and those students four and over must have an X in the "Complete For School Attendance" box or a valid expiration date. These requirements are taken directly from Policy Guide 3231INS from the Georgia Department of Health.

5. HEALTH AND SAFETY

FOOD AT SCHOOL: Children may not share food for Kosher, allergy, and health-related reasons. Please do not send popcorn, chewing gum, hard pretzels, raw peas, hot dogs, candy, peanuts, sunflower seeds, sun butter, any tree nuts, fruits with small pits (cherries), or raw carrots (shredded carrots are OK). Grapes must be cut into smaller vertical pieces. If we see these items, we will put them aside and return them to you. These foods are often served to young children at home without problem, but are NOT considered safe in preschool and large group settings. Almonds and almond butter are permitted.

SNACK: If your child is enrolled until 1:00, please send one snack (packed separately from their lunch) to school every day. Please send two snacks daily if your child is enrolled until 3 o'clock. Please be mindful to send in nutritious and healthy snacks. This helps your child feel better and have a more focused day. Examples include: cut up fruits or vegetables (with hummus), yogurt, cheese and crackers, apple sauce, healthy bars, etc.

LUNCH: Parents should provide their child with a kosher lunch, either dairy or parve. Please do not send in any meat or poultry products. Recommended guidelines include protein (fish, eggs, cheese, etc.), a fruit and a vegetable (or 2 fruits or 2 vegetables), and a carbohydrate (bread, cereal, pasta, crackers). All packaged food and drinks must have Kosher certification.

MEDICATIONS: A completed and signed Medication Authorization Form must be on file in our office before the staff can dispense any prescription medicine. Any long-term prescription medication will require a signed and dated letter from your child's prescribing doctor. This includes asthma inhalers and EPIPENS. Please bring any medicines to the office. DO NOT SEND MEDICATION TO SCHOOL IN YOUR CHILD'S BOOK BAG! All medication, including over-the-counter must be in the original container. If there is an adverse reaction to medication, parents will be contacted, and staff will document the reaction. If the reaction is severe, we will perform CPR/First Aid and call 911

MINOR INJURIES: We make every effort to keep the children safe through proper supervision and child proofing, but minor bumps and scratches are inevitable. If this does occur, your child will receive appropriate first aid help. You will receive an "ouch" report completed by the teacher, detailing what occurred. When necessary, we will give you a call to give you an update before the end of the school day.

ILLNESS AT SCHOOL: If symptoms of illness appear during the day, your child will be brought to the office and isolated from their classmates. You will be contacted to please pick up your child. If we cannot reach the parents, we will call the emergency contacts to pick up your child.

MEDICAL EMERGENCY: If an emergency injury or illness happens at school, we will immediately attempt to contact you. If you cannot be contacted, we will call the people listed on the emergency contact list, and then call the child's physician. If necessary, we will call 911, and your child will be taken to the nearest hospital. We will meet you there. Until your arrival, the director or teacher will make the decisions about your child's care, under the advice of your child's physician or the paramedics. Parents are responsible for all costs involved in emergency medical treatment, including medical transportation, if necessary.

ILLNESS AT HOME: We count on you to recognize the symptoms of ill health. Please do not send your child to school if they have any of these symptoms: fever, vomiting, diarrhea, bad colds, fatigue, skin rashes or open sores, unusual discharge from the eyes or nose.

While physicians may differ in their return-to-school policy, the Cobb Jewish Preschool Policies for illness are as follows: (This list is not inclusive of all illnesses; these may be handled on an individual basis.)

Broken Limbs: Children may return to school when the broken limb is in a hard cast, along with written documentation from the physician indicating acceptable school activities. In the case of a broken leg, the child must be able to walk independently to return to school.

Chicken Pox: Children may return to school when all lesions are crusted over.

Conjunctivitis: Also known as pink eye. The child may return to school when discharge from the eyes has stopped.

Diarrhea: The child must be diarrhea-free for at least 24 hours.

Ear Infection: The child must be on antibiotics for at least 24 hours

Fever: The child should be free of fever without the use of fever-reducing medications for at least 24 hours. We define a fever as 100.4 degrees or higher.

Fifth Disease: Also known as human parvovirus B19, Fifth Disease is a mild illness and not serious in healthy children. However, it can cause serious complications during pregnancy. Because there could be pregnant employees and parents at our school, we ask that your child stay home if you notice any symptoms such as low-grade fever, tiredness, or cold-like symptoms. Once your child breaks out in the rash (which looks like slapped cheeks and/or a lacy, itchy rash on the trunk of the body), he/she is no longer contagious.

Hand, Foot and Mouth Disease: Also known as coxsackievirus. The child may return when free of fever for at least 24 hours without using fever-reducing medications.

H1N1 Flu: Also known as Swine Flu, the CDC recommends children remain at home until at least 24 hours after they are free of fever without using fever-reducing medications.

Head Lice: Control of head lice is a shared responsibility of both parents and the school. Parents can help limit the problem by checking their child's head regularly. If lice or nits are found, the school must be notified. A child who has had head lice will be permitted to return following proper treatment. The school will provide recommendations, support, and guidance until the issue is resolved.

Pinworms: Children may return to school 24 hours after treatment. If re-infection occurs, which is common, the child must remain home for 24 hours after re-treatment.

Rashes: Children must be cleared by a physician, and a written document for return to school from the physician is required.

Ringworm: Children may attend school 2 to 4 days following the start of appropriate antifungal cream treatment.

Runny Noses: Clear runny noses without other symptoms are acceptable. Thick or discolored mucus may be related to an infection, and the child cannot attend school.

Strep Throat: Children must be on antibiotics and free of fever without the use of fever-reducing medications for at least 72 hours.

Vomiting: Children should be free of vomiting for at least 24 hours.

ABSENCES: If your child is absent due to vacation or illness, please call the office so we can inform your child's teacher. If your child is enrolled for 3 days a week, you must stick to their pre-assigned days of the week. If your child is absent on one of those days, we cannot use other days of the week as "make-up days". If you require additional hours or days in school, this change requires advance approval from the director. Please do not ask the teachers for permission.

6. SECURITY AND SAFETY

SECURITY: The outside doors will be kept locked at all times. After 9:30 am, all visitors and parents must enter through the office door entrance at the side of the synagogue. As the employees in the main office have our safety at heart, please be understanding should they ask you for additional information, such as the name of your child or his/her class.

PARENT ACCESS: All parents have the right to access all the areas their child uses at CJP. We ask for your cooperation in keeping our school's perimeter as secure as possible. Please do not let anyone in when entering, or leave a door propped open for any reason.

SAFETY DRILLS: Throughout the school year, we will conduct fire, safety, and severe weather drills, teaching students our safety procedures in a non-frightening manner. During drills, we practice evacuating to a safe location. Families are notified when drills have occurred.

INCLEMENT WEATHER/EMERGENCIES: CJP will generally follow the Cobb County Public School guidelines for school closures if there are forecasts for inclement weather. You will receive an electronic notification, via email or the school app, if there are any changes to your child's schedule. This decision will be made only as a last resort, with the health and safety of students and staff as the primary consideration.

7. PRESCHOOL PROCEDURES

ARRIVAL TIME: School begins at 9 am for all classes. There is an early care option. We will use the roundabout at the back of Chabad of Cobb's building for carpooling. Morning carpool runs from 8:50 am to 9:10 am. If you arrive after 9:10 am, please park your car and accompany your child into the building.

DROP OFF: Please do not drop off your child before class begins. Teachers arrive early to prepare their classes' materials and projects. If you arrive early, please remain outside the classroom with your child until carpool begins.

PICK UP: At no time and under no circumstances will a child be released to a person not authorized by a parent to pick up that child. If you plan on having your child picked up by someone other than the parents or caregiver listed, you must contact the office to notify the director and teachers about the change in writing. All children should be buckled in a car seat or booster seat, no matter who is transporting them. We will not put a child in any car that does not have the appropriate safety restraint for that child's age or size.

As you pull up to the parking line, your child will be called and brought out to your car by a staff member.

If your child is signed up until 1 o'clock, carpool pickup begins at 12:55 and goes until 1:05.

If your child is signed up until 3 o'clock, carpool pickup will start at 2:55 and go until 3:05.

EARLY AND AFTER CARE: When dropping off at early care, please park your car and walk your child to the early care classroom. If you are opting into aftercare, please park your car and come into the building to pick up your child. Aftercare ends at 5 pm. Please pick up no later than 5:00 PM.

LATE PICKUP: It is very important to your child that you arrive on time for pickup. Sometimes emergencies happen, and you are detained. Please notify the school immediately so we can reassure your child. Please be aware that the school's staff is not available to watch children after regular school hours.

Children who are not picked up within 10 minutes after their dismissal time will be taken to the office. We will attempt to reach the emergency contact numbers listed on the Emergency Form. A late pick-up fee will be added to your invoice.

REST/NAP TIME: The younger children have naptime in the "sleeping room." Please send in anything that will help your child nap better (ex, favorite blanket, soft animal, or pacifier). Children in school for more than 5 hours must be allowed to lie down and rest, even if they do not sleep. This is a good time for quiet reflection and relaxation. It gives children their own "space" and is purposely non-stimulating.

8. WHAT TO BRING TO SCHOOL

CLOTHING: Please dress your child for active play and learning. This means casual, comfortable, washable clothes and sturdy, rubber-soled shoes. For safety reasons, please do not send your child to school in flip-flops or shoes that are too loose. Provide sweaters or jackets even on sunny spring and fall days. It is much easier to remove an unneeded item than to put on something you do not have.

Please apply sunscreen before coming to school on hot, sunny days.

EXTRA CLOTHING AND SUPPLIES: Please provide the school with a complete change of clothes in a Ziploc bag. Label the clothing and the bag with your child's name. We will send reminders to update the change of clothes based on the seasons, and as your child grows. Soiled clothing will be sent home in a plastic bag. Please wash and return to school the following day.

You may send a smock or an old large shirt to protect your child's clothing. A waterproof smock with sleeves is best. We use washable art materials, but expect your child's clothes to get dirty.

If your child is in the 18-months-and-twos class or if your child is not yet potty trained, please bring a supply of diapers and wipes at the beginning of the year. We will store it in the class and let you know when it needs replenishing.

We do not initiate toilet training in school, but we will support your efforts as much as possible. After your child has achieved 3 dry days at home and can verbally express their need to visit the restroom, the teachers will work with you to keep it up in school. Please send extra changes of clothing, including socks and shoes, as accidents can happen!

Please send your child in clothing that encourages toilet independence. Elastic waist pants are encouraged for children learning how to use the toilet, as well as for children who have difficulty with belts, buttons, overalls, etc.

PERSONAL ITEMS: Please refrain from sending toys from home to school. If your child has a book they would like to share with the class, please send it in with your child. We will read it and send it back home.

9. CELEBRATIONS

BIRTHDAYS AT SCHOOL: Children love to celebrate their birthdays at school. You may bring a special snack for the occasion. Birthday cake or cupcakes work best. Any food brought into the school must be certified kosher, non-dairy, and approved by the director. Your child's teacher will add stories, songs, and games to make this a special day for your child. Please contact your child's teacher at least one week in advance so that a mutually convenient time and date can be arranged.

Please call Kroger Hammond (404)-256-3434 and ask for the Kosher Bakery. Be sure to order a few days in advance and specify that your order must be Kosher and Pareve. Please do not order the dairy option. Kroger Hammond 227 Sandy Springs PI NE Sandy Springs, GA 30328

We ask that you not distribute party favors. Instead, we suggest that your child present the class with a gift for the classroom in honor of their birthday. Each classroom has a wish list. Talk to the teacher about ordering an item you'd like to present. Giving school a gift helps develop the value of giving, and not just the usual idea of getting things for your birthday.

SHABBAT PARTY: To celebrate the coming of Shabbat, we create a special atmosphere each Friday. We light candles, recite the Kiddush, and sing Shabbat songs. The children look forward to this special celebration all week long.

10. ADMISSION/ENROLLMENT POLICIES

ADMISSION TO COBB JEWISH PRESCHOOL: Parents are required to complete all pre-admission forms before their child can be admitted to school, including:

1. Application For Registration
2. Tuition Fees and Payment Agreement
3. Enrollment Contract- The enrollment is considered finalized after all parts of the enrollment contract are received in the office.
4. Current Immunization Form from your child's health care provider
5. Emergency Medical Authorization Form
6. Parental Agreement Form
7. Parent's Handbook Signature Page: the last page in this handbook.

Once the school year has begun, parents must keep these records up to date. It is your responsibility to supply and maintain accurate information and to notify us of any change in your children's information (e.g., contact information, health and medical changes, custody changes, etc.).

11. PROGRAMS, HOURS, AND RATES:

1. The school year is from August 2026 to August 2027
2. Camp Gan Izzy-East Cobb summer program runs for 4 weeks. Beginning at the end of June.
3. Preschool Core Day hours are Monday-Friday, 9:00 - 1:00 pm
4. Preschool Core Day+Enrichment Monday-Friday, 9:00 - 3:00 pm
5. Pre-K Program Monday-Friday, 9:00 - 3:00
6. Early Care option 8:00-9:00 am for an additional fee
7. After Care options are 3:00-4:00 pm and 4:00-5:00 pm for additional fees.

PROGRAMS AND TUITION RATES FOR 2026-27

AGE	DAYS	8 - 9 am Early Care	*Core Day	9:00 - 3:00 Core + Enrichment	3 - 4 pm After Care	4 - 5 pm After Care
18 MO-2 YRS	3	\$780	\$6,510 *9-12:30 pickup	\$7,615	\$780	\$960
18 MO-2 YRS	5	\$1,300	\$8,820 *9-12:30 pickup	\$10,450	\$1,300	\$1,600
3 YRS	5	\$1,300	\$8,820 *9:00-1:00 pickup	\$10,450	\$1,300	\$1,600
Pre-K	5	\$1,300	NA	\$10,450	\$1,300	\$1,600

12.

PARENT(S) ACKNOWLEDGMENT OF REVIEWING THE CJP PARENT HANDBOOK

I/We (the undersigned) have read the parent handbook for Cobb Jewish Preschool and understand all the information, policies, and procedures outlined in the handbook. We (the undersigned) have also received a copy of these policies and procedures for our records and reference.

By signing this agreement, we consent to all the handbook policies and procedures and agree to them, including payment policies and late fee procedures. By signing this agreement, we acknowledge that the information supplied in the registration form regarding our child(ren) and the information below is true and accurate to the best of our knowledge.

Child's Full Name and Birthdate

Parent/Guardian Name and Signature

Date

Parent/Guardian Name and Signature

Date

